



## Yearbook & Directory Ad Submission Guidelines 2009

### Digital File Specifications

#### Image Size (Inches)

<u>Full Page</u>	<u>Half Page</u>	<u>Quarter Page</u>
4.5 Width	4.5 Width	4.5 Width
7.5 Height	3.5 Height	1.75 Height

#### File Types

Preferred File Formats: TIFF, PDF, EPS  
Generally Acceptable: JPEG, GIF

### Image Quality

For best results the image resolution should be 300 dpi or better.

### Digital File Submission

Please specify ad size (quarter, half, full, 2 page)

Email files to [production@copyfax.com](mailto:production@copyfax.com)

### Hard Copy Submission

CopyFax  
6631 N Executive Park Court  
Suite 210  
Jacksonville, Florida  
32216  
904.296.1600

[www.copyfax.com/map](http://www.copyfax.com/map)

### Contact Information

Jason DeFoor

904.296.1600  
[production@copyfax.com](mailto:production@copyfax.com)

Thank you for advertising in the 2009 Yearbook & Membership Directory!